

BRENT KNOLL PARISH COUNCIL

www.brentknollvillage.co.uk

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MINUTES

Minutes of the Meeting of Brent Knoll Parish Council on
Wednesday 3rd July 2025
at 7pm when the following
Business was transacted.

PRESENT

Cllr M Borland, Cllr R Filmer, (Chairman) Cllr J Gray, Cllr A Holmes, Cllr D Knott, Cllr A Povey Cllr A Reason, Cllr C Townsend, Cllr T Woods Owen Cullwick Clerk.

57/25: TO RECEIVE APOLOGIES AND REASONS GIVEN

Apologies received from Cllr Jonathan Rees and Cllr C Woodward and were accepted by the Parish Council

58/25: DECLARATIONS OF INTERESTS

Cllr Filmer Other Registerable interest (ORI) on all matters relating to his role as Councillor for Somerset Council. Cllr Filmer declared an Interest on matters relating to permissions for the Parish Hall and other registerable interests were accepted by Cllrs, Woods, Townsend, Gray, Filmer and Povey on matters in relation to community shop.

59/25: MINUTES OF THE PREVIOUS MEETINGS

The Minutes of the 3rd July and 6th August were accepted and approved by a majority.

60/25: PUBLIC SESSION

There were no requests from members of the public to speak on any matters

61/25: PLANNING MATTERS

07/25/00021: Proposed conversion and change of use of ground floor hair salon to 1 bedroom flat at 77, Brent Street Brent Knoll TA9 4DX / CT/CW/DK

07/25/00022: Erection of replacement workshop/store building on site of existing (to be demolished) and erection of an additional detached garage Store Building **at the rear of Chelsea Farm, Harp Road Brent Knoll.** / CT/CW/DK

Response: No Observations by a majority with 1 abstention

62/25: CLERKS REPORT

(a) Registerable interests re submission forms due to a technical issue at Somerset

- (b) Small Changes to agenda format
- (c) Clarity on Duties and Powers
- (d) Chapter 8 Training
- (e) Complaint regarding hedge obliterating 30 MPH Signage in Brent Street / Clerk investigating
- (f) Somerset Playing fields award 19th September Cllr Povey and Cllr Knott to attend 7.30pm
- (g) Annual community grants to be made from this year under section 137

63/25: WORKING GROUP REPORTS

The Footpaths Team

- (a) Steve Pinn to undertake quoted work next week in the sum of £1074.00 plus Vat
- (b) Refurbishment of stile and not a replacement gate at the location of 8.12 and 8.14 of the footpath map
- (c) Path around the back of tanks needs sorting land owner to be contacted by Clerk

64/25: Highways Team

- (a) Middle Street near railway subsidence on the right hand side
- (b) Regularity of ANPR Locations (Clerk to check with contractor)
- (c) Batteries for SIDS Costings to be assessed with Evolis
- (d) Subsidence reported Wick Lane and Crooked Lane railway Bridge and Station Road Bridge

65/25: The Green/ Car Park/ Surrounds

Colin Townsend for August 2025

- (a) Quotes being compiled for Safer Surface beneath the climbing frame
- (b) Quotes received from GB Sports for Abacus Play Panel £455.80 plus Vat and small upper rebound panel behind MUGA £977.00 Plus Vat both to be considered in October
- (c) Hill Lane Locking regime supported by Cllr Povey and Cllr Townsend Chairman thanked both for their help in this matter
- (d) The locking and unlocking of Hill Lane Car Park now fully functional

Cllr J Rees green duty for September

66/25: The Staffing / Audit Working Group

67/25: The Buildings/ Shop working group.

There were no Buildings group meetings planned at present

62/25: Flood Action Group

No Meetings held this month Cllr Knott to be asked for an update in October

63/25: Village Contract review group

No Meetings this month but a later agenda item on the Contract tender

64/25: IT Working Group

Working group convened on 2nd July to identify the key areas where the Council will need to make changes or additions in this financial year

IT Group need to meet to consider both .gov .uk email protocols Village / Council Website planning . Zoom meetings have been held with a prospective web provider

65/25: Updating Council Policies

No Policy Updates at this meeting

66/25:The Somerset Council report (Cllr R Filmer)

- (i) New Speed monitoring Using AI on trial in Frome area
- (ii) Request to stop disposing of Butane canisters in the recycling containers
- (iii) Slinky Bus now has new APP to facilitate one to two hour responses for the service
- (iv) Financial problems at Somerset remain in a fragile state with over 5 million over budget currently
- (v) Planned redundancies' taken place

67/25: FINANCIAL MATTERS AND PAYMENTS

Payment List Statutory approval for September (Approved under Minute no (241/23 (March 5th 2025)

68/25: Approved Unanimously

To Consider variable Payment Listing **for September 2025**

Andy Selway play equipment painting as approved	£ 1700.00
PWLB Loan payment for September	£ 1415.96 DD

69/25: Approved Unanimously

Other Financial matters

- (i) Monthly Budget/ reserves Update (statutory Item) pre circulated

- No questions raised unanimous
- ii) Previously circulated draft tender document approved unanimously and agreement to go to tender for the village contract starting April 2026

1887

70/25: NEW MATTERS OF CONSIDERATION (Decisions to be taken)

(a) Request (Pre Circulated) from the Parish Hall on dates

Cllr Filmer left the meeting having declared an interest as a trustee of the Parish Hall
The requested dates for 2026 for use of Village Green as follows

6th June for Village Fete

18th July for Music Event

These were both approved unanimously

Cllr Filmer Returned to the meeting

(b) Parking on Pavements

A letter to resident in Burton Row to ensure that hedges will reduce the need for parking on pavement

(c) To consider permission for drop box Community shop

No new matters to consider at this time

(e) Defibrillator School and lighting

Previously reported flashing lights have been reported and being investigated Cllr Povey to investigate possible signage options for greater awareness of the defibrillator and a £50.00 spending limit approved by the Council for this purpose

(f) Flower Boxes Burton Row and Berrow entrances

Two Boxes now completed which are deeper and less wide and a third at the A38 entrance to be done over the next 3 weeks thanks to a Cllr Povey

(g) Any updated information (Flood alleviation project rear of Church

Bids for grant funding are currently being investigated however the footpath will be the responsibility of the Parish Council this is an ongoing project

(h) Confidential Matter

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

These two matters are the subject of supplementary minutes to remain in confidence at this stage. The resolution to exclude press and public was made unanimously

71/25: MATTERS OF REPORT

Meeting closed at 8.45pm

DATE OF NEXT MEETING

The next full meeting of the Parish Council will be **October 1st** at 7pm Parish Surgery on **September 30th** 10am to 12 Noon.

Note !!!

Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).